



JOB ANNOUNCEMENT

HEAD START TEACHER AIDES SOUTH SIOUX CITY

Northeast Nebraska Community Action Partnership's **EARLY CHILDHOOD EDUCATION PROGRAM in South Sioux City and Dakota City** is hiring **TEACHER AIDES**. **TEACHER AIDES** work full time, 40 hours per week M-F with seasonal layoff. Hourly wage plus benefits. Bilingual skills are helpful. Assist the Teacher in planning and carrying out the educational and nutrition activities of the center. Job application, job description, education requirements, wage and benefit information are located on our website www.nencap.org by clicking Employment or contact HR at 1-800-445-2505 or 402-385-6300. To apply, submit a completed Agency application. No resumes accepted. Send applications to Northeast Nebraska Community Action Partnership, PO Box 667, Pender, NE 68047-0667. Positions open until filled.

EOE

80% Federally Funded

Non-Profit Agency

JOB SUMMARY:

The Teacher Aide assists the Teacher in planning and carrying out the educational activities of the center. Record observations for children and assist the Teacher in entering observations and placing children on GOLD. Plan and implement one day per week on the lesson plan. Fill in during the Teacher's absences. Complete assigned nutrition duties. Ensure playground safety and complete appropriate checklists. Check and restock the First Aid Kit on a monthly basis. Perform cleaning duties as required by the center. Frequent kneeling, stooping, bending and lifting up to 50 pounds. Bilingual staff must be able to appropriately translate and interpret verbal and written communication. Possess basic computer skills. Maintain confidentiality of program participants and follow Program and Agency standards and policies.

EDUCATION:

High School Graduate or General Education Degree (GED) and one of the following:

- A Child Development Associate (CDA) Credential
- Enrolled in a CDA credential program that will be completed within 2 years.
- Have an Associate's or Bachelor's degree in any field or be enrolled in a program leading to such a degree.

WAGE & BENEFITS:

Wage is \$11.00 to \$11.50 per hour, depending on education level. Benefits include health, life, dental and vision insurance. Paid holidays, vacation and sick leave, EAP, 401K Retirement.