



JOB ANNOUNCEMENT

HEAD START NUTRITION/TEACHER AIDE

Northeast Nebraska Community Action Partnership's **HEAD START EARLY CHILDHOOD EDUCATION PROGRAM** is looking for a **NUTRITION/TEACHER AIDE** for their partnership program at the **Little Blujays Preschool in Walthill**. 40 hours per week, M-F with seasonal layoff. Hourly wage, plus benefits. Assist in carrying out the meal service for the center, following CACFP regulations along with food and safety sanitation of the facility. Assist in the classroom as requested. Job application, job description, education requirements, wage, and benefit information are located on our website www.nencap.org under the Employment link or contact HR at 1-800-445-2505 or 402-385-6300. To apply, submit a completed Agency application. No resumes accepted. Send applications to Northeast Nebraska Community Action Partnership, P O Box 667, Pender, NE 68047-0667. Position open until filled.

EOE

80% Federally Funded

Non-Profit Agency

JOB SUMMARY:

The Nutrition/Teacher Aide is responsible to assist in carrying out the meal service in accordance to the Child and Adult Care Food Program (CACFP) and follow Food and Safety Sanitation requires of the facility. Complete and post required nutrition paperwork. Perform cleaning duties as required by the center. Assist in the classroom as needed under the direction of the Teacher. Frequent kneeling, stooping, bending and lifting up to 50 pounds. Possess basic computer skills. Maintain confidentiality of program participants and follow Program and Agency standards and policies.

EDUCATION & EXPERIENCE:

High School Graduate or General Education Degree (GED) and one of the following:

- Child Development Associate (CDA) credential,
- Enrolled in a CDA credential program that will be completed within 2 years,
- Associate's or Bachelor's degree in any field or be enrolled in a program leading to such a degree

WAGE & BENEFITS:

The wage is \$11.00 per hour plus benefits. Benefits include health, life, dental and vision insurance. Paid holidays, vacation and sick leave, EAP, 401K Retirement.