



JOB ANNOUNCEMENT

EARLY HEAD START TEACHER AIDE

Northeast Nebraska Community Action Partnership's **EARLY HEAD START CHILD EDUCATION PROGRAM** at the Siouxland Family Center in Dakota City is looking a **TEACHER AIDE**. 40 hours per week M-F. Hourly wage, plus benefits. Responsible for assisting the Teacher in providing a positive and nurturing environment for children from birth to five years of age. Associate's or Bachelor's degree in Early Childhood Education preferred, but not required. Job application, job description, education requirements, and benefit information are located on our website www.nencap.org under Employment or contact HR at 1-800-445-2505 or 402-385-6300. To apply, submit a completed Agency application with education credentials or transcripts. No resumes accepted. Send applications to Northeast Nebraska Community Action Partnership, P O Box 667, Pender, NE 68047-0667. Position open until filled.

EOE

80% Federally Funded

Non-Profit Agency

EDUCATION & EXPERIENCE:

High School Graduate or General Education Degree (GED) and one of the following:

- Child Development Associate (CDA)
- Enrolled in a CDA credential program that will be completed within 2 years
- Associates in any field of be enrolled in a program leading to such a degree.

JOB SUMMARY:

The Teacher Aide is responsible to assist the Teachers as directed, rotating between two classrooms. Promote nurturing and bonding relationships with child and parent. Implement Appropriate early childhood education experiences. Encourage self-help skills and provide consistent routines. Assist children in establishing good habits of personal hygiene; change diapers so children are comfortable. Record observations of children. Complete attendance reports, daily communication sheets and other required documentation. Eat breakfast, lunch and/or snacks with the children encouraging good eating habits and a positive mealtime experience. Perform cleaning duties in classrooms, outside environment, restrooms, hallways and take out trash. Frequent kneeling, stooping, bending, and lifting of children up to 50 pounds. Maintain confidentiality of program participants and follow Program and Agency standards and policies.

WAGE & BENEFITS:

The starting wage is \$10.74 to \$11.29 per hour, depending on education level, plus benefits. Benefits include health, life, dental and vision insurance. Paid holidays, vacation and sick leave, EAP, 401K Retirement.