



## WIC JOB ANNOUNCEMENT

### FAMILY SERVICES ADVOCATE SOUTH SIOUX CITY

Northeast Nebraska Community Action Partnership's **Family and Community Services Program in South Sioux City** is looking for a **FAMILY SERVICES ADVOCATE**. 40 hours per week M-F. Hourly wage plus benefits. Responsible for working with low income families/individuals, assessing needs and using available Agency and other service programs, resources and opportunities to assist the client. Bachelor's degree or experience in a field related to the delivery of counseling and/or social services preferred. Job application, job description, wage and benefit information available on our website [www.nencap.org](http://www.nencap.org) under the Employment link or contact HR at 1-800-445-2505 or 402-385-6300. To apply, submit completed Agency application. No resumes accepted. Applications must be received to Northeast Nebraska Community Action Partnership, P O Box 667, Pender, NE 68047-0667 by 4:30 PM on Monday March 11, 2019.

EOE

Non-Profit Agency

#### **EDUCATION & EXPERIENCE:**

Bachelor's degree or experience in a field related to the delivery of counseling and/or social services preferred. Six plus months of experience.

#### **JOB SUMMARY:**

The Family Services Advocate works with disadvantaged individual/families by assessing their specific needs using available agency programs and services. Work as a liaison between clients and area social service agencies. Provide case management and assist toward self-sufficiency utilizing the Family Development tools provided. Provide outreach to the community informing them about NENCAP programs. Responsible for assisting with Commodity Supplemental Food Program (CSFP) clinics. Maintain complete and accurate records, filing system and Service Point data entry on all clients and contacts. Maintain confidentiality of program participants and follow Program and Agency standards and policies.

#### **WAGE & BENEFITS:**

The wage is \$13.39 per hour plus benefits. Benefits include health, life, dental and vision insurance. Paid holidays, vacation and sick leave, EAP, 401K Retirement.